



**DISTRICT  
MISSION STATEMENT  
AND  
PHILOSOPHY**

The mission of the Conejo Valley Unified School District (CVUSD) is to meet the academic, cultural, social, and individual needs of students in order to prepare them to make a meaningful contribution to a democratic society. The Board of Education believes that the district mission can be best achieved through the uniform application of a standard of high expectations in all areas for students, district employees, and parents of students.

**REDWOOD MIDDLE SCHOOL  
MISSION STATEMENT**

At Redwood Middle School, we are a community of students, teachers, staff, and parents who work in partnership, showing respect for ourselves and others, taking responsibility for our actions, and caring about one another in a safe, nurturing, and attractive environment.

Our mission is to develop life long learners who communicate effectively, work both cooperatively and independently, solve problems, and think critically -- preparing them to succeed in an ever-changing world.

We are dedicated to supporting, challenging, and celebrating all of our students, encouraging each one of them to strive with pride as we work together to maximize our greatest potential.

*---Strive with Pride---*

**HIGH EXPECTATIONS**



**PRINCIPAL'S WELCOME**

Dear Students,

Welcome to Redwood Middle School, home of the Vikings. This school year will present new and exciting challenges for success and growth and I encourage you to participate in as many of these opportunities as possible. The Conejo Valley Unified School District has a rich tradition of academic success and as part of the "Redwood Middle School Community" all students, staff and parents have one thing in common: we are all valuable team members of this nationally recognized NCLB Blue Ribbon School 2006.

This handbook has been prepared to assist students in becoming acquainted with the activities as well as the policies and procedures that will be followed during the 2008-2009 school year. This handbook, in conjunction with the CVUSD Discipline Policy and Procedure manual and the district's Middle School Registration and Information Handbook, serves as a framework to help you. In the absence of specific instruction, you should comply with the spirit of good citizenship and, when in doubt, discuss your concerns with a teacher, counselor, or administrator.

Redwood Middle School was awarded California Distinguished School status in May 1999 and 2005, was named a National Blue Ribbon School in May of 2000, and was named a NCLB Blue Ribbon School in 2006. You, as students, are the most important part of this highly recognized school, as without you the school would cease to exist. As part of this school community, we all have the responsibility to carry our fair share of the load and give our very best effort in every situation. It is my sincere hope that your days at Redwood will be rewarding, meaningful, and fun.

The expectations at Redwood are high, but not unreasonable or unfair. No matter how difficult you might find some of the challenges at Redwood, the future promises to hold even greater ones. My hope is that you will have a wonderful experience here at Redwood and upon promoting feel prepared to face and overcome the challenges of your future. Help us to continue to develop the "Building a College Going Culture" here at Redwood Middle School. Please let us help you.

Sincerely,

Steve Lepire  
Principal

**HIGH ACHIEVEMENT**

We are pleased to extend a warm welcome to both the returning and new Vikings. This handbook, in conjunction with the Conejo Valley Unified School District Middle Schools Registration and Information Handbook and the district's Discipline Policy and

Procedure Manual, contains important information regarding the activities, policies, and rules of the five middle schools and Redwood, in particular. The goal of the Redwood staff is to assist you in making this a most productive and rewarding school year.

## **RENAISSANCE PROGRAM**



### **RENAISSANCE A NEW COMMITMENT TO EXCELLENCE IN EDUCATION**

Redwood will continue the **RENAISSANCE PROGRAM** to further enhance and support the district motto of "High Expectations Lead to High Achievement."

The **RENAISSANCE PROGRAM** is a concept and an attitude. It ultimately is a comprehensive package of "neat ideas" that, in its entirety, can have a tremendous impact on student achievement. Simply stated, **RENAISSANCE** is a recognition and incentive program with three major goals:

1. Focusing on and emphasizing academics and academic excellence
2. Recognizing and rewarding student achievement
3. Recognizing and rewarding staff achievement

The Renaissance Program at the middle schools encourages all students to raise their grades, maintain high citizenship, and exhibit good work habits by recognizing their positive efforts, providing incentives to improve, and rewarding them for excellence and improvement. The program supports the school district's motto of "High Expectation = High Achievement." Students earn Gold, Silver, or Bronze cards by performing at various levels of expectation for a trimester.

Gold Card	Recipients have maintained all "A's" or all "E's" in citizenship with no grade of N or U in citizenship or work habits and no grade lower than a "C."
Silver Card	Recipients have maintained all "A's," "B's," "E's, and "S's" in citizenship with no grade of N or U in work habits.
Bronze Card	Recipients have shown a .5 GPA improvement from grading period to grading period, or all "A's," "B's," "C's," and all "E's" and/or "S's" in citizenship with no grade of N or U in work habits.

#### **WORDS TO LIVE BY....**

<b>RESPECT</b>	Demonstrating appreciation and consideration for self and others
<b>KINDNESS</b>	Demonstrating sympathy, understanding, compassion, and consideration for others
<b>INTEGRITY</b>	Demonstrating honesty, thoughtfulness, and moral courage
<b>RESPONSIBILITY</b>	Demonstrating personal and social accountability
<b>PERSEVERANCE</b>	Adhering to a course of action and demonstrating persistence in striving for a goal

#### **RENAISSANCE ACTIVITIES**

Each trimester students are rewarded for earning good grades, citizenship, and work habit marks. Rewards include t-shirts and school supplies with the Redwood logo as well as Renaissance lunch parties.



**BELL SCHEDULE**

A Period	8:00	8:50
Period 1	9:00	9:55
Period 2	10:00	10:50
Period 3	10:55	11:45
Period 4	11:50	12:40
Lunch	12:40	1:20
Period 5	1:25	2:15
Period 6	2:20	3:10

**SAMPLE ASSEMBLY SCHEDULE**

A Period	8:00	8:50
Period 1A	9:00	9:55
Period 1B	10:00	10:50
Period 2	10:55	11:34
Period 3	11:39	12:18
Lunch	12:18	12:58
Period 4	1:03	1:42
Period 5	1:47	2:26
Period 6	2:31	3:10

**CONEJO VALLEY UNIFIED SCHOOL  
DISTRICT SCHOOL CALENDAR  
IMPORTANT DATES**

**Legal Holidays Per Education Code Section  
37220**

<b><u>Holiday</u></b>	<b><u>Date in 2009-2010</u></b>
Labor Day	September 7th
Veteran's Day	November 11th
Thanksgiving Day	November 26th
Winter Recess	Dec. 21st –Jan. 1st
Martin Luther King Day	January 18th
Lincoln's Day Observed	February 12th
Washington's Day Observed	February 15th
Spring Recess	Apr 2nd – Apr 9th
Memorial Day	May 31st

**ADDITIONAL DAYS SCHOOL IS NOT IN  
SESSION**

- September 28th
- November 25th
- November 27th
- January 25th

**TIPS FOR STUDENT SUCCESS**

**1) Know what to do**

Students must write all assignments, including up-coming tests and quizzes, in their agendas. Students should make sure they understand the assignment before they leave the classroom. Parents, please check the agenda and then use the teacher web sites (at [www.redwoodmiddleschool.org](http://www.redwoodmiddleschool.org)) to verify the homework. Students should have the phone numbers of two students in every class whom they can call for clarification, if necessary.

**2) Do the Assignment**

Homework should take approximately 20-30 minutes per academic subject daily. Some teachers collect packets of homework at the end of the week or at the end of a unit. In that case, parents may help students break down the work into daily pieces and not leave a week of work for the night before it is due.

**3) Turn it in on time**

We encourage parents to check the finished work (for completion and neatness) and then check each item off against what is written in the agenda. Parents, please help students place their work in their binder or in a folder so that it can be found for turning in. This last step applies especially when students must keep work for a packet that is due in a week or more.

The process of knowing what to do, doing the assignment, and turning it in on time is a life skill that students need so that they can be successful as adults. In their daily lives, most adults must be able to take directions from an employer or decide for themselves the task that needs to be done. Then they must accomplish the task within a certain amount of time and, finally, "turn it in" for some kind of evaluation from either a boss or themselves. So parents who support their students in the process of doing every assignment to the best of their ability and turning it in on time are supporting their students in becoming not only successful students but also successful, independent adults.



## SCHOOL PROCEDURES

### ATTENDANCE PROCEDURES

A telephone call to the school at 497-7264, extension 1004, from a parent/guardian on the day of absence explaining the reason for the absence is the preferred method of reporting. If no call has been placed, a note from the parent/guardian must be presented on the day of return. Students who return during the school day from an absence or come to school after the start of their first class, are to report to the office before going to class. Students who need to leave during the school day (doctor, dentist, etc.) must sign out through the office after submitting a note.

### CLOSED CAMPUS

**Redwood is a closed campus. Student should not be on campus before 7:45AM.** After arriving in the morning, students are to remain at school all day unless they become ill or a parent requests that they be excused. Students are to sign out in the office before leaving campus and must report to the office when arriving late. All requests and notes will be verified. Students are to sign back in at the main office before going to class. Visitors may not attend classes with Redwood students. **Non-Redwood students are not permitted on campus.** Violators will be cited and their home school notified if they do not leave when requested.

### VISITORS

Redwood staff and students welcome parents to visit our school, and must sign in at the office. **State law requires that all visitors make arrangements with the principal before visiting any classes.**



### MESSAGES

Messages and materials **will not** be delivered to students. Students should communicate with parents prior to coming to school regarding transportation home. Student can pick up messages and materials in the office.

### DEPARTURE TIMES

**Students must leave the grounds by 3:30PM,** unless involved in an intervention/homework program, childcare, detention, or other school activity. Students on campus without a specific reason after 3:30PM will be assigned campus beautification projects. Students must respect neighbors' property at all times, which includes not disturbing plants/flowers and not leaving trash in any yard.

### HALL PASSES

Students will be allowed to leave a classroom only for a valid reason. In such instances, the student will be given a hall pass.

### I.D. CARDS

Individual student pictures are taken each year and picture packets made available at varying prices. As part of this service, the photographer provides **I.D. cards, which all students are expected to carry and produce when requested to do so by any staff member.** Library book check out and Internet use in the Library/Media Center requires an I.D. Card. The I.D. Card is required for attendance at all ASB and/or lunch time activities. Student must also carry their I.D.'s to attend any field trips. Additionally, students with an account in the cafeteria must use their I.D. card when making purchases. The student store will provide a replacement I.D. card, when necessary, for a \$5 replacement fee.

### LOCKERS

Book lockers are available for students, however, the students are responsible for the items that they put into the lockers. Locks may be purchased at orientation prior to the first day of school or through the student store any time during the year. Students will use key locks for book lockers and combination locks for physical education. It is recommended that additional copies of the book locker key are made and kept at home in case a student loses the original key. Non-school book locks should not be used and may be cut at the owner's expense when the school deems it necessary for various reasons including school safety. Physical education locks **must** be purchased at Redwood. No outside locks will be permitted on Physical Education lockers. There is absolutely **no sharing** of locks or lockers at any time. Students must use the locker assigned to them for the entire school year. Lockers are the property of Redwood Middle School and can be searched if deemed necessary by the administration.

## **SCHOOL RESOURCES**

### **CAFETERIA**

Complete lunches and a la carte items are available daily in the cafeteria. Such items as hamburgers, hot dogs, pizzas, and burritos, along with salads and fruit, are featured. Students can also purchase milkshakes, regular and chocolate milk, and ice cream. The menu changes daily, but some popular items are always available.



Lunch tickets may be purchased by the week or month from the kitchen manager Monday mornings before 9:00AM or may be purchased online through EZSchoolPay.com. Transactions made online less than \$50 will be subject to a \$2 service fee. Students must use their I.D. cards to purchase items using their accounts.

Of course, students may bring lunches from home.

### **HEALTH OFFICE**

Students who become ill during the day should ask for a pass from the classroom teacher and report to the health office. Except in emergency situations, students should not go to the health office during passing periods without first reporting to the next period teacher to ask for a pass. A health clerk is on duty and/or the district nurse assigned to Redwood is available for consultation. **All prescription drugs and/or over the counter medicines to be administered at school must be brought to the health office and left with a written statement from the doctor, as well as a note of authorization from a parent.**

### **CASTS AND CRUTCHES**

**All students who need to come to school with a cast, sling, or crutches must have a doctor's note on file in the Health office along with the duration that the students will be using any of these items.** Students will be unable to attend class with the aids until such doctor's note is on file.

### **COUNSELING**

**The Counseling Center has a direct phone number: (805) 446-1962.** The Fax # is (805) 494-8930. Counseling services are available to every student. These services include program planning, assistance with classroom and school problems, as well as personal concerns and career information. Students may request an appointment with their counselor by completing an appointment request form in the counseling office. Parents wishing information or

advice about the educational progress of their students are urged to contact their counselors.

### **INFORMACIÓN EN ESPAÑOL**

Para dejar un mensaje en español por favor llamar al (805) 497-7264-extensión 4000. Un representante de la escuela le devolverá su llamada en español. También hay información electrónica (website) [www.redwoodmiddleschool.org](http://www.redwoodmiddleschool.org).

### **LIBRARY/MEDIA CENTER**

The library/media center hours vary each school year. Please call 805-497-7264, x 1014 or click on the Redwood Library link on our website for current library hours. Students are expected to conduct themselves in a quiet manner while in the library. Redwood ID cards are required for material check out.

### **TRANSPORTATION**

Transportation will be provided on a pay program. Special bus passes will be issued to students participating in the program. The pass must be carried by the student and presented when boarding the bus. All pupils being transported are under the authority of the bus driver and must obey his/her requests. The following rules are a summary of the expectations of the bus company providing the service:

1. Students are to enter the bus quietly and quickly.
2. Students are to remain seated while the bus is moving.
3. Students are to keep all parts of the body inside the bus.
4. Students are to remain seated until the bus is stopped and the door is opened.
5. Students are to cross the street in front of the bus.

### **AUTOMATED PHONE CALLS**

As a courtesy, parents may receive important phone calls to communicate information about special events, calendar reminders, and other timely activities that involve Redwood's students and families.

### **WeTIP DISTRICT HOTLINE**

The Conejo Valley Unified School District has implemented a district hotline. All calls are anonymous. Parents or students may call **497-9591** to help prevent or solve school crime.

### **LOST AND FOUND**

Students should report all lost articles, and return all found personal items to the office. Lost library books, textbooks, and notebooks are collected in the library. Lost clothing is kept in the hallway off the interior patio and lost personal items are kept in the office.

## **REDWOOD ACTIVITIES**

### **ASSEMBLIES, FIELD TRIPS, AND EVENTS**

Redwood has a wide range of assemblies throughout the year to appeal to the interests of all. Students who have at least 80 citizenship points the Friday prior to the assembly and that are not on the LOP list may attend the regular school assemblies and activities.

In addition, students and their families and friends are invited to attend evening activities such as a talent show, band concerts, and dance team recitals.

### **LUNCHTIME ACTIVITIES**

The leadership/ASB class plans numerous competitions and spirit activities throughout the school year, at lunch and after school. These competitions include members from all grades and rewards are given to top finishers. Redwood also hosts flag football, 3 on 3 basketball and volleyball leagues and tournaments. Our gym is occasionally open for free-play basketball and volleyball at lunch.

### **CLUBS**

Redwood Middle School offers a variety of clubs for interested students. Clubs meet at various times during the day, usually lunch, before school, or after school. Some current clubs include:

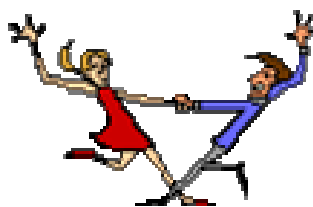
- Literary Club
- Student Congress
- Virtual Viking Technology Club
- Christian Club
- Guitar Club
- Scrapbooking Club
- Cross Country Club
- Ski/Snowboard Club (by application)

### **STUDENTS-WITH-A-POSITIVE ATTITUDE**

Teachers are given SWAPA (Students-With-A-Positive-Attitude) tickets to reward the students who have demonstrated good citizenship in some manner. During scheduled lunchtime SWAPA activities, each student who has a ticket is rewarded. Other rewards for positive attitudes and behavior are provided throughout the year.

### **ASB STICKER**

The ASB sticker is a recommended purchase by students during orientation. The sticker is placed on the Student ID Card. This **DOES NOT** automatically place your child in the ASB class. This sticker allows students to enter the dances and carnival at no cost and provides a discount on the yearbook.



### **DANCES AND SOCIALS**

Redwood dances are for **7<sup>th</sup> and 8<sup>th</sup> grade Redwood students only**. **Socials are for 6<sup>th</sup> grade Redwood students**. Students must have 80 or more citizenship points by the Friday of the week prior to the event and may not be on the LOP list in order to attend. **I.D. cards are required for attendance** at any school activity. Students should wear clothes that are within the dress code. Food and refreshments may be purchased for a nominal charge. All school rules must be observed. Students may not leave the dance once admitted. The hours of the socials are 3:30-4:30PM and the dances are 5:30-7:00PM. Parents are urged to pick students up promptly.

### **HIGH POINT ACTIVITIES**

Various activities are planned during the year for students who maintain their high point totals throughout the year. At the end of each school year, students who have maintained 100 "Y"\* citizenship points for the current school year are rewarded with an exciting special activity. For the 8<sup>th</sup> grade students who have maintained 100 "YY" status during both 7<sup>th</sup> and 8<sup>th</sup> grade at Redwood, a trip with admission cost as well as transportation cost is provided.

\*See the section on points on page 10 for detailed information regarding the loss of "Y" status.



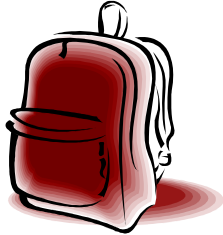
### **ASB/LEADERSHIP CLASS**

ASB (Associated Student Body)/Leadership class is composed of 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students. Students in the class plan activities for and provide service to the school and community. Students must apply to be in the class, which meets daily. Applications are accepted each spring, and students that are currently in the ASB class must re-apply for admission each year. Students may not have any D's, F's, N's or U's on their progress reports or report cards and must maintain 80 citizenship points to avoid being placed on a probationary contract that could lead to removal from the class.

## SCHOOL RULES

### BACKPACKS

Backpacks and book bags may be used to carry books and personal belongings to and from school. **Between the beginning and end of the school day, however, backpacks and book bags must be kept in student lockers. They may NOT be carried to classes.**



### BICYCLES

Many of our students ride bikes to and from school. It is required by state law that bicycle riders wear appropriate helmets, and we urge our students to do so. Bicycle riding is not permitted on the school grounds, including the parking lot, at any time. A parking area is provided for bicycles on the campus. All bicycles should be locked and registered as required by state law. Bicycles must be walked from the street to the enclosure. The parking area will be kept locked during school hours.

Students who violate this rule will lose 5 citizenship points for the first offense and earn a Saturday Work Study for the second and subsequent offenses. Repeated offenses may result in a discipline contract and/or suspension.

**The school and district are not responsible for bicycles parked on the campus.**



### NEW REDWOOD POLICY

### SKATEBOARDS

**Students may not bring or ride skateboards, skates, scooters, or similar items to or on the Redwood campus at any time.** These may not be on campus before, during, or after school or at any school event. This includes all school district property including the parking lot.

Students who violate this rule will lose 5 citizenship points for the first offense and earn a Saturday Work Study for the second and subsequent offenses. In all cases, the skateboard will be confiscated. The skateboard will be returned to the student after school for the first offense; on a second or subsequent offense, the parents must pick up the skateboard in the office. Repeated offenses may result in a discipline contract and/or suspension.

### CELL PHONES/ELECTRONIC DEVICES

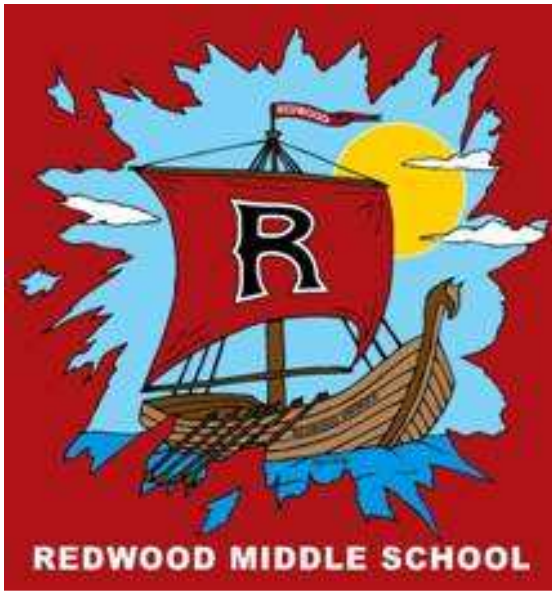
Students are permitted to bring cell phones to campus but are fully responsible for them. **Students must not use cell phones or any other electronic devices/games between the hours of 9:00AM and 3:10PM.** Cell phones and electronic devices/games must be turned off during school hours.

Students who violate this rule will lose 5 citizenship points for the first offense and earn a Saturday Work Study for the second and subsequent offenses. In all cases, the cell phone will be confiscated. The cell phone will be returned to the student after school for the first offense; on a second or subsequent offense, the parents must pick up the cell phone in the office. After the third offense, students will be required to turn their phone into the office before school and pick up from the office after school each day. Repeated offenses may result in a discipline contract and/or suspension.

**Redwood Middle School is not responsible for the loss or theft of cell phones or any other electronic devices.**

### GUM CHEWING

Careless disposal of gum in drinking fountains, on furniture, and on the floor presents sanitation and cleaning problems, and costly repair. **Gum chewing, therefore, is not permitted on the school grounds before, during, or after school hours.**



## DRESS STANDARDS

Students must be neat and clean and wear appropriate clothing for all classes and school events. Closed toe shoes must be worn at all times. Shorts must have a 3-inch inseam. Skirt length must be halfway between the bend in the leg and the knee. Undergarments must be covered at all times. Appropriate tops must be worn (no bathing suit, strapless, low-cut, midriff, crop, halter, revealing, or tube tops). No pajamas or slippers are permitted except on special dress up days. Blouses must have straps at least one inch wide and must completely cover undergarments and midriff and not be revealing.

Hats and t-shirts with writing and/or pictures must be in good taste as determined by school administrators. Shirts and hats with writing that advertise drugs, tobacco, or alcohol are not to be worn. Hats are not to be worn in the classroom. Sweatshirt hoods are not to be worn over the head.

Gang-type clothing, as determined by the Sheriff's Department, will not be permitted. Students are not allowed to wear oversized or baggy clothing of any kind. No clothing is to be worn that is larger than a student's actual size. Pants must fit at the waist with the length that does not drag on the ground. Belts with initials may not be worn. The width of the pant leg can be no wider than 12 inches from side to side at the thigh.

Students violating the dress code will be required to change into their physical education uniform. In addition, for a first offense, the student will lose 5 citizenship points; a second offense will result in a detention; a third offense will result in two detentions; a fourth and subsequent offenses will result in a Saturday Work Study. Repeated offenses may result in a discipline contract and/or suspension.

## LUNCH STANDARDS

Students must eat and drink in the designated lunch area. No eating or drinking is allowed in the classrooms or unsupervised campus areas. All drinks purchased from machines must be consumed in the designated lunch area. All trash is to be deposited in the cans provided in the eating area. Food and trash are not to be thrown. After eating, students may go to the area between the physical education building and classrooms or the physical education area, which is open for sports activities. No food may be taken to these areas. All athletic fields are off limits unless the student is participating in organized athletic events. The hill by the handball courts is completely off limits during lunchtime. Students are not to climb on trees or rocks.

## DETENTION

A student may be assigned a one-hour detention for disciplinary or other purposes. Detention is offered several times each week, at least once in the morning beginning at 7:50AM and once after school beginning at 3:20PM. Students choose when they want to serve detention and are responsible for informing their parents. Students must be on time for detention, serve for the entire hour, and bring enough work to do for the full hour in order to receive credit for attending.

## SATURDAY WORK STUDY PROGRAM

The Saturday Work Study Program is designed to provide an additional disciplinary option between after school detention and formal suspension for such incidents as being involved in unsafe conduct on campus, defacing school property, or continually being defiant and/or insubordinate. Excessive tardies, truancies, or points below 80 can also be reason for a student to be assigned to a Saturday session. At the end of each trimester, any student whose points are below 80, must attend a Saturday Work Study in lieu of suspension. This will provide the opportunity for the student to begin the next trimester with 100 points. Students may voluntarily attend Saturday Work Study for 20 citizenship points at any time. Students must arrive on time or they will not be allowed to participate. This is a four hour program divided between study and campus clean-up. A supervisor coordinates the assigned tasks.

## SUSPENSION

While a student is suspended, he/she is not to be on the Redwood campus or any other school campus, and may not participate in any school activities. During the final week of school when yearbooks are being distributed, the student may return to school after school hours to pick up his/her yearbook.

## CITIZENSHIP

A positive approach to discipline is our goal at Redwood. The Citizenship Development Plan (point system) rewards students for good behavior. In order to deal with a situation before it becomes a disciplinary problem, we strongly recommend parent conferences. Telephone conferences between parents and teachers, counselors, or administrators are encouraged as a first step in solving possible problems. Teachers may request a conference with a student's parents to discuss lack of academic achievement or poor behavior in class. Parents are urged to request a conference whenever a problem becomes apparent. The counselor is also available for conferencing and may suggest a meeting with student, parents, all teachers, and the counselor. The school administrators often initiate parent conferences for disciplinary reasons.

### POINTS

Students start off the year with 100 "Y" citizenship point status. As they lose points, the "Y" becomes and "N", to be restored **only if a student makes up the points within one week of loss**. Each week a print-out of student citizenship point totals is monitored by administrators. Students can check their points with the front office during lunchtime.

Activities are planned at year end for students with high citizenship point totals. For those 8th grade students who maintain 100 "YY" points on each weekly print-out throughout 7<sup>th</sup> and 8<sup>th</sup> grade at Redwood, a free trip is provided. Another special activity is planned for students, including 6<sup>th</sup> graders, who have kept their 100 "Y" status for the current school year. **Points must be made up within one week in order to maintain "Y" status so that students are eligible for reward trips.**

Citizenship points will be taken off by teachers for violation of the school rules with the following guidelines:

1. Book cover missing or inadequate.....-2 points
2. Food, candy, gum, etc.....-5 points
3. Cell phone use, hats on in class.....-5 points
4. Materials not taken to class.....-2 to -5 points.
5. Tardies (see Tardy Policy)
6. Defiance of authority and/or insubordination will result in a referral from the teacher to an administrator.

Students are given a copy of each point slip (+ or -). It is strongly recommended that they keep each one.

#### Points are earned back by:

1. Detention ..... +5 points
2. Noon work.....+1 point per 12 minutes
3. Saturday Work Study..... +20 points

At the end of each trimester, any student whose points are below 80 must attend an automatic Saturday Work Study session in lieu of suspension in order to begin the next trimester with 100 points. Students must have at least 80 points the Friday of the week prior to the activity to be eligible to attend any school activity.

In order to be eligible for promotion activities, 8<sup>th</sup> graders must have 80 points at the end of any one of the first two trimesters **and** the last trimester of the school year. Additionally, 8<sup>th</sup> graders must have 80 points by June 5th, 2010, and these points must be maintained through June 11th, 2010.

#### **A student may lose the 100 "Y" status and/or activity privileges for the trimester/year if any of the following occur:**

1. Student is suspended or assigned Saturday Work Study in lieu of suspension.
2. Student is truant.
3. Student takes more than one week to clear an absence.
4. Student loses 50 points (total) during the year.



### THE LOSS OF PRIVILEGES (LOP) LIST

Students at Redwood Middle School are encouraged to do their best, both academically and behaviorally. The Loss of Privileges (LOP) List is designed to motivate students to maintain eligibility for student activities through positive citizenship and behavior on campus, and through the maintenance of appropriate citizenship points.

Students will be placed on the LOP List for the following infractions:

- 1 or more suspensions
- Falling below 80 points and not completing SWS to gain points
- 6 or more tardies each trimester (combined classes)
- 1 or more trancies

Students on the LOP List may be ineligible to participate in student activities including assemblies and after-hours events at Redwood. **Eighth graders that are on the LOP list for two or more trimesters will lose their end-of-the-year eighth grade activities.** A new LOP list will be generated at the beginning of each trimester, allowing all students the opportunity for a fresh start within the school year.

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# STUDENT BEHAVIOR EXPECTATIONS

A safe and pleasant school environment is the responsibility of every member of the school community, students, staff and parents. This obligation is an opportunity for you as a student to demonstrate your maturity, self-respect, and school pride. The pride of a VIKING is shown by your willingness to be respectful as a spectator at sports and competitions, as a member of an audience at assemblies and through courtesy to fellow students and visitors. **This pride demands excellence, instills integrity and obligates each of us to be honest in our relationships.**

Redwood Middle School will provide an environment that helps you to benefit from the school's opportunities. The right to teach and the right to learn are essential guarantees to our school. To guarantee these rights we must all agree on behavior standards and consistently enforce them. These standards will provide a structured, pleasant, and safe atmosphere based on mutual respect. The responsibility to maintain these standards rests first with you as the student, then with parents, school, community and other government agencies. Classroom discipline, when fully understood by teacher and student alike, is a partnership of learning in which discipline has a positive effect in changing thought and action. At Redwood, we strive to establish a supportive atmosphere in the classroom. Teachers have established behavior standards within their classrooms. Once a teacher has moved through the intervention steps with a student who chooses to disregard classroom standards, and the student's behavior continues to be unacceptable, a referral will be sent to an administrator. The following list of consequences is intended to serve as general guidelines in the interest of fairness and consistency. All students deserve individual consideration. Students have the right to appeal any decisions to the principal.

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## Academic Honesty

**Students' Right:** All students have the right to keep confidential materials, homework, tests and expressions, which they create through their efforts.

**Students' Responsibility:** Students shall not misrepresent examination materials, research assignments, classwork and homework assignments as their own, when in fact they are the work of someone else. Students will not share their homework, classwork or test information with other students, unless permission is expressly given by the teacher.

### **Consequences:**

#### **First Infraction**

- Teacher conference with student.
- Grade of zero given for that assignment.
- Teacher will notify parent.
- Teacher will send a referral to the administrator noting the details of the incident.

#### **Second Infraction:**

- All of above plus:
- Parent Conference
- Citizenship grade lowered to "U" in that class
- Loss of Perfect Point status for the school year
- Student referred to Student Study Team

*For a complete explanation of the Academic Honesty Policy refer to the CVUSD Discipline Handbook that was mailed to each family in the fall.*



## Campus Standards: Code of Conduct

**Students' Right:** All students have the right to attend school on a safe and orderly campus, which has a structured, pleasant atmosphere, based on mutual respect.

**Students' Responsibility:** Students shall

- ▲ Be considerate of the rights, safety, property and feelings of others.
- ▲ Be courteous and respectful to all teachers and other adults on campus.
- ▲ Be responsible and accountable for all materials issued to them (textbooks, library books, locks, lockers, keys, I.D. cards).
- ▲ Be on time to all classes.
- ▲ Bring proper materials to all classes every day.

### **Students shall not:**

- ▲ Use profane or vulgar language
- ▲ Chew gum
- ▲ Throw objects of any kind
- ▲ Harass another student in any way
- ▲ Climb trees or rocks
- ▲ Deface, damage or destroy school property
- ▲ Litter school grounds
- ▲ Possess or use cigarettes, tobacco, lighters, matches or any smoking related paraphernalia.
- ▲ Possess alcohol or drugs (including over the counter medications)
- ▲ Ride skateboards, skates, or bikes on campus
- ▲ Use walkmans, radios, Ipods or video games on campus

### **Consequences:**

Depending on severity of infraction any of the following:

- ◆ Verbal warning
- ◆ Loss of Citizenship points
- ◆ Campus Beautification
- ◆ Detention
- ◆ Saturday Work Study
- ◆ Parent Conference
- ◆ Suspension
- ◆ Expulsion

### **Dress Code Violations:**

#### **Students' Responsibility:**

Students shall abide by all guidelines regarding attire worn to school in order to promote a positive school environment.

#### **Consequences:**

- ◆ First Offense: Loss of Points
- ◆ Second Offense: Detention
- ◆ Third Offense: Two Detentions
- ◆ Fourth and Subsequent Offenses: Saturday Work Study

All dress code violators must change their clothes. Parents will be notified. Continued defiance may result in discipline contract and/or suspension.

### **Harassment/Sexual Harassment**

**Students' Rights:** Students have the right to attend school and feel safe and free from racial, sexual or other forms of harassment and/or discrimination in a structured, pleasant atmosphere based on mutual respect.

**Students' Responsibility:** Students shall not:

- Harass, intimidate or discriminate against another individual.

**Consequences: (Depending on severity of infraction, and based on investigation, any of the following):**

- ◆ Conflict Resolution
- ◆ Parent Conference
- ◆ Suspension for one to five days
- ◆ Contract to another school placement
- ◆ Notification of the Sheriff's Department
- ◆ Possible recommendation for expulsion

### **Littering**

**Students' Responsibility:** Students shall refrain from littering or throwing objects of any kind, including food or candy, any place on campus, including the cafeteria.

**Consequences:** Depending on severity of infraction:

- ◆ Lunchtime campus clean-up
- ◆ Detention
- ◆ Saturday Work Study
- ◆ Suspension

### **Non-serve or disruption of Detention or Saturday Work Study**

**Students' Responsibility:** Students shall fulfill all assigned detentions or Saturday Work Study assignments on or before the due date. Students must have sufficient work and/or reading book for assigned detention or Saturday Work Study.

**Consequences: Non-Serve of detention**

- ◆ Doubled detentions
- ◆ Saturday Work Study

**Non-Serve of Saturday School**

- ◆ Reassigned Saturday Work Study *and*
- ◆ Suspension

### **Tardy to Class**

**Students' Responsibility:** Students will be in class with all their materials before the Tardy Bell rings.

#### **Consequences:**

- ◆ 1<sup>st</sup> Tardy: Loss of one point by teacher.
- ◆ 2<sup>nd</sup> Tardy: Loss of two points by teacher.
- ◆ 3<sup>rd</sup> Tardy: Tardy Alert sent home and a copy sent to administration where detention will be assigned.
- ◆ 4<sup>th</sup> Tardy: Tardy Alert sent home and a copy sent to administration who conferences and assigns two detentions.
- ◆ 5<sup>th</sup> Tardy: Tardy Alert sent home and a copy sent to administration who assigns Saturday Work Study.
- ◆ Continued tardies will result in continued disciplinary action including a referral to the district School Attendance Review Board (SARB).

**Each trimester tardies start over.**

### **Unauthorized items (not weapons) on campus: electronic games, walkman, laser pointers and Ipods**

**Students' Responsibility:**

- Students shall not use a walkman, radio, Ipod, or other such device during school hours.
- Students shall not use cell phones during school hours.

**Consequences:**

- ◆ Device confiscated and sent to an administrator who will take off points, assign detentions, or assign Saturday Work Study.
- ◆ Device will be returned to student after first offense and must be picked up by parent on second or subsequent offenses.

### **Vandalism/ Damage to Property**

**Students' Responsibility:** Students shall not damage school property or property belonging to another.

**Consequences: (Depending on severity of infraction, and based on investigation, any of the following):**

- ◆ Parent Conference
- ◆ Saturday Work Study
- ◆ Suspension for one to five days
- ◆ Payment for replacement, installation and/or repair costs
- ◆ Contract to another school placement
- ◆ Notification of the Sheriff's Department
- ◆ Possible recommendation for expulsion

### **Weapons / Dangerous Objects / Dangerous Actions:**

**Students' Responsibility:** Students shall not:

- Have any weapon, look-a-like weapon, or dangerous object that can be used as a weapon in their possession, backpack, or locker. This includes Pepper Spray and other mace – like items.
- Seriously endanger the safety of others

**Consequences:**

- Five day suspension
  - ◆ Recommendation for expulsion
- Notification of the Sheriff's Department

## ACADEMICS

### CLASS ASSIGNMENTS

Students are assigned to classes that best meet their academic needs. Academic classes include English, math, science, and social science. All students also take an elective class and physical education each year. Students are assigned to their academic classes on the basis of past academic performance and achievement on standardized tests. Students desiring a change in their academic courses may submit a petition. Forms are available from the counseling office. To be considered for any school year, petitions are accepted in August for the upcoming year.

Students make elective selections in the spring of each year for the following year. Elective courses include foreign language, fine and performing arts, leadership, and technology. For specific information regarding classes and their pre-requisites, please check the current District Middle School Information Handbook.

### HOMework

Homework is assigned on a regular basis. All students are required to record homework assignments in their assignment notebook. Many of Redwood's teachers also post the homework assignments on the teacherweb.com website ([www.teacherweb.com](http://www.teacherweb.com)), which can be accessed via the Redwood Middle School web page ([www.redwoodmiddleschool.org](http://www.redwoodmiddleschool.org)). Copies of the homework guidelines of the Conejo Valley Unified School District are available in the school office.

It is the students' responsibility to ask the teachers for assignments missed. It is highly recommended that students get the telephone number of at least two students in each class, so if they are absent fewer than three days, they can call and get their assignments. Parents may contact the office to request assignments for students absent for more than three days. Requests made by 10AM will be available for pick up at 3:10PM on the same day.

### MAKE-UP WORK

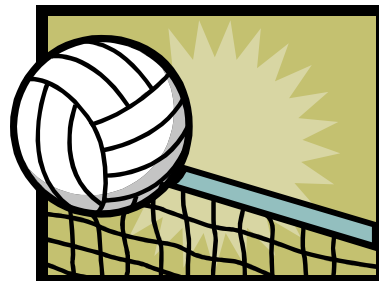
Students are to make up all class work and homework that is due or assigned during an absence. Students are responsible for contacting the teacher to receive both in-class assignments and homework missed. Students with excused absences are entitled to full credit for make-up work if turned in on a timely basis: students will have one day to make up the work for full credit for each day missed. For example, a student absent for two days will have two days once he/she has returned to school to make up the work for full credit.

**Students who are absent on the day of a test are expected to take the test on the day they return from absence. Long term projects that are due on the day a student is absent will be due on the day the student returns from an absence.**

### PHYSICAL EDUCATION

The Redwood Physical Education Department requires that all students change clothes to participate in the physical education class. Students who have medical notes will still be required to "dress out" for physical education class. Students are encouraged to purchase Redwood's *physical education* uniform from the student store, along with the Redwood physical education sweatpants and sweatshirts for cold weather. NOTE: Students who do not wear the Redwood *physical education* uniform or sweats must wear a plain grey t-shirt, sweatshirt, and sweatpants (no logos). The shorts must be plain black (no logos) with an inseam of no more than 6 to 8 inches. All articles of clothing must be clearly marked with the student's name on the outside of the clothing, in the same manner as the Redwood *physical education* uniform. Students must wear "athletic shoes" that are safe and supportive for both running and various movement and/or sports activities. Therefore, slip-on shoes will not be permitted in the Physical Education class. For foot fitness and hygiene, students must also wear athletic-type socks. On rainy days, students will always do their physical education activities indoors.

*Note: The Physical Education uniform, sweatshirts, sweatpants, locks, and the new PE laundry bag may all be purchased at Redwood's school Orientation, the Student Store, or online at [redwoodmiddleschool.org](http://redwoodmiddleschool.org)*



### ELECTIVE FEE

Some elective classes involve student projects. If the students desire to take their projects home, there will be a charge for materials. If students choose not to keep their projects, they will be kept by school for demonstration purposes or the materials re-used. This decision will not affect the students' grades in any way. The classroom teacher will collect these fees after the start of school.

### PARENT-TEACHER CONFERENCES

Conference times can be scheduled throughout the school year during teacher conference periods and may be scheduled by contacting the teacher directly. Parents may also make an appointment for a conference with all of their student's teachers by contacting the counseling office.

## HONORS CRITERIA/PETITION PROCESS

### District honors criteria:

**English 7H:** “A” all 3 trimesters in Grade 6 English AND advanced on the 6<sup>th</sup> Grade CA standards Test English/Language Arts

**Social Science 7H:** Concurrent enrollment in English 7H

**Math 7H:** “A” all 3 trimesters in Grade 6 Math AND advanced on the 6<sup>th</sup> Grade CA Standards Test Mathematics

**English 8H:** “A” or “B” all 3 trimesters in English 7H OR “A” all 3 trimesters in English 7 CP AND advanced on the 7<sup>th</sup> Grade CA Standards Test English/Language Arts

**Social Science 8H:** “B” or above all 3 trimesters in Social Science 7H OR “A” all 3 trimesters in Social Science 7 CP AND advanced on the 7<sup>th</sup> Grade CA Standards Test English/Language Arts

**Math 8H:** “A” or “B” all 3 trimesters in Math 7H OR “A” all 3 trimesters in Math 7 CP (with petition) AND advanced on the 7<sup>th</sup> Grade CA Standards Test Mathematics

**Science 8H:** “A” all three trimesters in Science 7CP AND concurrent or prior enrollment in Math 8CP OR Math 8H, AND advanced on 7<sup>th</sup> Grade CA Standards Test Mathematics

### Additional Redwood honors criteria:

**Math 7H for 6<sup>th</sup> graders:** “A” all 3 trimesters in Grade 5 Math AND a perfect score of 600 on the 5<sup>th</sup> Grade CA Standards Test Mathematics

**Math 8H for 7<sup>th</sup> graders:** “B” or better all 3 trimesters in Math 7H as a 6<sup>th</sup> grader

**Geometry for 8<sup>th</sup> graders:** “B” or better all 3 trimesters in Math 8H as a 7<sup>th</sup> grader

### Redwood Petition Policy:

Students who do not meet the District and/or Redwood criteria for honors classes may submit a petition for consideration. The Redwood Petition Committee meets yearly in August and then on an as-needed basis to review petitions. Each student’s academic and testing records, teachers’ recommendations, and student’s statement are taken into consideration.

Students placed in honors classes on a petition basis must maintain a B- or above at each grading period to remain in the class. Students who fall below the B- at the first trimester report card following placement on a petition or any grading period thereafter (including progress reports) will be reassigned to a CP class. Students assigned to an honors class by meeting the criteria who fall below a B- at the first trimester report card following placement or any grading period thereafter (including progress reports) will need to submit a petition to stay in the class. Subsequently those students will come under the same policy as any other student placed on petition.

## REPORT CARDS

Report cards are issued three times a year at the end of each trimester. The trimester Report Cards, in December, March and June, are cumulative grades. The third trimester report card in June will be mailed to the home. Progress Reports are distributed midway between the grading periods. Grades below C (B for Honors classes) are indicated. Parents are encouraged to contact the specific teacher(s) and/or counselor if they have any questions. Progress report and trimester report cards will be distributed to students on the Friday following the end of each grading period and should be hand carried home. Refer to the calendar for dates of the end of each grading period. Only trimester grades are recorded on student transcripts.



### Criteria for Citizenship and Work Habit grades:

**E** = Excellent-An excellent student **consistently** demonstrates the characteristics below.  
**S** = Satisfactory –A satisfactory student **generally** demonstrates the characteristics listed below.  
**N** =Needs Improvement – this mark indicates a **need for improvement** in the characteristics listed below.  
**U** = Unsatisfactory – this mark indicates that a student **rarely** demonstrates the characteristics below.

#### Citizenship Criteria

- Demonstrates respect to peers and adults
- Demonstrates self-control
- Follows class rules
- Follows school rules
- Maintains positive attitude

#### Work and Study Habits

- Comes to class prepared
- Completes class work on time
- Completes and returns homework
- Demonstrates effort
- Demonstrates neatness/organization
- Focuses consistently/stays on task
- Listens and follows directions
- Participates in class activities and discussions

## HONOR ROLL

At the end of each trimester, those students who earn a grade point average of 3.0 or better and with no grade below a "C" are recognized by the principal and receive a certificate of merit and a bumper sticker.



## STUDENT-OF-THE-MONTH

Each of the departments nominate 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students to be honored at our monthly Student-of-the-Month ceremonies. Students may be selected for academic achievement, tremendous improvement, or for excellent citizenship. In order to be selected, the student must be approved by the entire staff. This is an opportunity to honor some of Redwood's special students as well as their parents.

## AWARDS NIGHT

Redwood's Awards Night is held at the end of each year to honor 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students recognized for both academic achievement and service. Students are also nominated by teachers for any reason they feel is worthy of recognition. Students being honored at Awards Night, and their parents, receive invitations to attend the ceremony. It is an exciting and rewarding evening for both students and parents.



## PROMOTION

To be eligible to participate in the promotion ceremony and promotional activities (the dance and the trip to Magic Mountain), students must satisfy all of the following requirements:

1. **Students must have passed at least five or more classes each trimester.**
2. **Students must have passed English and math each trimester.**
3. **Students must have 80 citizenship points at the end of any one of the first two trimesters and the last trimester of the school year.**
4. **Students must have 80 citizenship points by June 5, 2010, and these points must be maintained through June 11, 2010.**
5. **Students must not be on the LOP list more than one trimester.**
6. **All assigned detentions must be served.**
7. **All library fines and/or school debts must be paid (including charges for damaged or lost textbooks).**



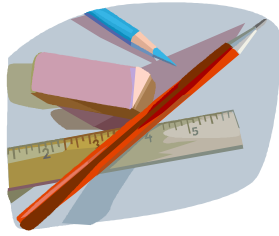
## PROMOTION CEREMONY

The dress code for the promotion ceremony has been developed with input from students, School Site Council, and staff. This afternoon ceremony is not a formal affair; therefore, prom-type attire is not appropriate. Girls may not wear spaghetti straps, strapless dresses, tube or halter tops and the midriff may not be exposed. Students may wear slacks, but shorts are not permitted. Boys are required to wear collared shirts and ties. Even for the dance, we discourage prom-type attire. For several reasons, (including expense, lack of appropriate supervision, availability of alcoholic beverages, and excessive formality), chauffeur-driven cars/limousines are not allowed for promotion or the promotion dance.

## RETENTION POLICY

Assembly Bill 1626, Education Code 48070, 48070.5, and Board policy 334.3 state that students in grade 6 and grade 8 will be retained if they fail English and math. Students who fail English or math must satisfactorily complete the course in summer school, or they will be retained the following year. Intervention programs and additional help are offered to students who are in danger of being retained. Please contact your child's counselor for additional information.

## Tools and Rules for Success in School



### Redwood Recommended Supply List

1. Three-ring spiral notebook with subject dividers and individual spiral notebooks
2. College-ruled notebook paper (not from spiral)
3. Student paper supply should *not* be obtained by tearing papers out of a spiral or other type of paper notepad.
4. Three-fourth inch graph-paper spiral notebook for math
5. Three-hole pouch in notebook with a pencil pouch (not box) containing
  - a. at least two **blue** or **black** ball point pens
  - b. at least two **red** ball point pens
  - c. at least two #2 sharpened pencils
  - d. ruler or protractor (with both metric and US systems)
  - e. pencil eraser
  - f. small pencil sharpener
  - g. colored pencils
  - h. a simple, inexpensive calculator capable of addition, subtraction, division, multiplication, and powers is strongly recommended
  - i. dry erase marker and sock for eraser
  - j. highlighters
  - k. post-it notes (3"X3")

Individual teachers may request additional supplies.  
Please replenish school supplies as needed.

**Please note that sharpies are not allowed on campus.**

### Redwood Heading

In upper right hand corner place name, date, period  
On top line place the title of the assignment

	<b>Vicki Viking</b> <b>September 1, 2009</b> Period 1
	Page 15, Exercise B Verbs

From the Counseling Center

## Cornell Notes

*The Cornell system for taking notes is designed to save time but yet be highly efficient. There is no rewriting or retyping of your notes. It is a "DO IT RIGHT IN THE FIRST PLACE" system.*

### 1. First Step - PREPARATION

Use a large, loose-leaf notebook. Use only one side of the paper. (you then can lay your notes out to see the direction of a lecture.) Draw a vertical line 2 1/2 inches from the left side of you paper. This is the recall column. Notes will be taken to the right of this margin. Later key words or phrases can be written in the recall column.

### 2. Second Step - DURING THE LECTURE

Record notes in paragraph form. Capture general ideas, not illustrative ideas. Skip lines to show end of ideas or thoughts. Using abbreviations will save time. Write legibly.

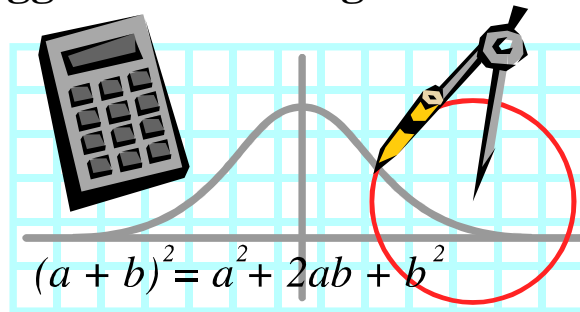
### 3. Third Step - AFTER THE LECTURE

Read through your notes and make it more legible if necessary. Now use the column. Jot down ideas or key words which give you the idea of the lecture. (REDUCE) You will have to reread the lecturer's ideas and reflect in your own words. Cover up the right-hand portion of your notes and recite the general ideas and concepts of the lecture. Overlap your notes showing only recall columns and you have your review.

## Cornell Notes Set Up

<p><b><u>Class Notes</u></b> If there was no class lecture this Week, write a paragraph about what you learned and/or questions about what you didn't understand.</p> <p><b>Topic:</b> _____</p> <p><b>Questions/Main Ideas:</b></p>	<p><b>Name:</b> _____</p> <p><b>Class:</b> _____</p> <p><b>Period:</b> _____</p> <p><b>Date:</b> _____</p> <p><b>Notes:</b></p>
<p><b>Summary:</b></p>	

## Suggestions For Algebra Students



1. Most students do not learn by just listening. You will finally “get it” while practicing what you learned in class on your homework assignments. An old Chinese proverb says:  
I hear, I forget.  
I see, I remember.  
I do, and I understand.
2. To be successful in Algebra, you must have some skill in the arithmetic you learned in previous years of schooling. If your arithmetic skills in fractions, percents, multiplication, and division are weak, work on your own to improve your ability.
3. Algebra is an important set of tools that will be useful to you in most of your high school and college mathematics and science courses. Learning and understanding Algebra will save you work in later years of school.
4. One step in Algebra leads to another; it is a sequential subject. Frequent absences will make it difficult for you to be successful. Because of the many concepts in Algebra to learn, your teacher can’t just slow down to accommodate you. You must be proactive and come in before or after school for help to fill in the gaps from your absence. Some teachers have Power Point lessons online for you to watch at home while you’re sick to help you stay in step with the rest of the students.
5. Homework is not punishment! One goal of homework is to practice the ideas and skills you just learned in class. Another goal is to review past learning and keep them fresh in your mind. A third goal is to find out what you didn’t understand in class so you can ask questions to clear up your misunderstandings.
6. Check your ODD answers frequently as you do the homework assignment each night. If you don’t check them, you won’t know if you’re doing something incorrectly. When you check an odd answer and find it doesn’t agree with the key in the book, go back over the problem to find out:
  - a. Was the problem copied correctly?
  - b. Was an arithmetic error made?
  - c. Was a step skipped or done incorrectly?
7. Do ALL the steps your teacher taught you. It’s important to show all support work when doing an Algebra problem. Use your pencil! Don’t skip steps or try to do them in your head!

Thanks to: [www.nj.devry.edu/~sschulma/Recipe%20for%20Success%20in%20Algebra.htm](http://www.nj.devry.edu/~sschulma/Recipe%20for%20Success%20in%20Algebra.htm) for many of these ideas.

## Suggested Reading

### Newbery Medal and Honor Books, 2000-Present

The 2009 Newbery Medal winner is *The Graveyard Book* by Neil Gaiman

Honor books:

*The Underneath* by Kathi Appelt

*The Surrender Tree: Poems of Cuba's Struggle for Freedom* by Margarita Engle

*Savvy* by Ingrid Law

*After Tupac & D Foster* by Jacqueline Woodson

2008 Medal Winner: *Good Masters! Sweet Ladies! Voices from a Medieval Village* by Laura Amy Schlitz

Honor Books:

*Elijah of Buxton* by Christopher Paul Curtis

*The Wednesday Wars* by Gary D. Schmidt

*Feathers* by Jacqueline Woodson

2007 Medal Winner: *The Higher Power of Lucky* by Susan Patron

Honor Books:

*Penny from Heaven* by Jennifer L. Holm, (Random House)

*Hattie Big Sky* by Kirby Larson (Delacorte Press)

*Rules* by Cynthia Lord (Scholastic)

2006 Medal Winner: *Criss Cross* by Lynne Rae Perkins

Honor Books:

*Whittington* by Alan Armstrong, illustrated by S.D. Schindler

*Hitler Youth: Growing Up in Hitler's Shadow* by Susan Campbell Bartoletti

*Princess Academy* by Shannon Hale

*Show Way* by Jacqueline Woodson

2005 Medal Winner: *Kira-Kira* by Cynthia Kadohata

Honor Books:

*Al Capone Does My Shirts* by Gennifer Choldenko

*The Voice that Challenged a Nation: Marian Anderson and the Struggle for Equal Rights* by Russell Freedman

*Lizzie Bright and the Buckminster Boy* by Gary D. Schmidt

2004 Medal Winner: *The Tale of Despereaux: Being the Story of a Mouse, a Princess, Some Soup, and a Spool of Thread* by Kate DiCamillo

Honor Books:

*Olive's Ocean* by Kevin Henkes

*An American Plague: The True and Terrifying Story of the Yellow Fever Epidemic of 1793* by Jim Murphy

2003 Medal Winner: *Crispin: The Cross of Lead* by Avi

Honor Books:

*The House of the Scorpion* by Nancy Farmer

*Pictures of Hollis Woods* by Patricia Reilly Giff

*Hoot* by Carl Hiaasen

*A Corner of The Universe* by Ann M. Martin

*Surviving the Applewhites* by Stephanie S. Tolan

2002 Medal Winner: *A Single Shard* by Linda Sue Park

Honor Books:

*Everything on a Waffle* by Polly Horvath

*Carver: A Life In Poems* by Marilyn Nelson

## Sample Works Cited Formats

In titles and subtitles, capitalize the first words, the last words, and all principal words (nouns, verbs, adjectives, adverbs, subordinating conjunctions. Do not capitalize articles, prepositions, coordinating conjunctions. Double-space between and within each citation entry.

### Books

Soto, Shirlene. Emergence of the Modern Mexican Woman: Her Participation in Revolution and Struggle for Equality, 1910-1940. Denver: Arden Press, 1990.

### Edited Books

Noriega, Chon A., and Ana M. Lopez, eds. The Ethnic Eye: Latino Media Arts. Minneapolis, Minn.: University of Minnesota Press, 1996.

### Magazines

Croal, N'Gai. "Want a Job? Get Online." Newsweek 6 June 1997: 81-82.

### Newspapers (print or microform copies)

May, Tim. "Valley Focus: Lake View Terrace; Residents Press to Close Landfill." Los Angeles Times 8 February 1995, Valley ed.: M2.

### Interviews

Chavez, Cesar. Personal interview. 22 July 1968.

### Electronic Full-Text Sources

*Hint: Follow the format above that best matches your online source before providing online citation information. Look for and include as many source identification elements as possible such as author, title, date of publication/creation, internet address, and date of access information. Consult the "Frequently Asked Questions" on the MLA web site for further information <http://www.mla.org>*

### General full-text WWW site

"Kahloism." The World of Frida Kahlo. 1996. 17 July 2003. < <http://members.aol.com/fridanet/kahloism.htm>>

### Internet/WWW Full-Text Book

"California Population by Race/Ethnicity." California Latina/Latino Demographic Data Book. 28 June 1995. 17 July 2003. .

### Internet/WWW-Full-Text Periodical Article Located Using a Library Subscription Database Internet address is NOT required for these sources

Martinez, George A. "Dispute Resolution and the Treaty of Guadalupe Hidalgo." Bilingual Review 25.1 (Jan-Apr. 2000) : 39. 18 July 2003 Expanded Academic ASAP (InfoTrac).

Hong Peter Y. "In the classroom: 10 Years Later. Chicanos Studies Are in the Mainstream; A Decade After a Hunger Strike at UCLA." Los Angeles Times. 2 July 2003, Home ed.:B2. 18 July 2003 ABI-Inform Proquest

